# University of Central Asia

# Office of the Registrar

 **FINAL GRADE CHANGE FORM**

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| **Section 1. Student Information** |
| **Last Name:** | **First Name:** | **UCA Student ID:** |
| **Major:** | **Campus:**  |
| **Section 2. Grade Change Request:** |
| **Academic Year** | **Academic Term (Fall, Spring)** | **Course Number** | **Course Title** | **Previously assigned final grade for the course** | **Revised grade** |
|  |  |  |  |  |  |
| **Reason for grade change:** |
| **Section 3. Reviews:** |
| **Course Instructor (please print your name)**  | **Course Instructor Signature** | **Date** |
|  |  |  |
| **Section 4. Approval:** |
| **Dean of Arts and Sciences (please print your names)** | **Dean of Arts and Sciences Signature** | **Date** |
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